



American Society of Civil Engineers
Philadelphia Section
Younger Member Forum



2024-2025 Board Meeting No. 9


DATE: Tuesday, March 11, 2025
TIME: 5:30 PM – 7:00 PM
LOCATION: Schnabel Engineering, 3 Dickinson Drive, Suite 200, Chadds Ford, PA 19317
CALL INFO: [Teams Link](#)

ATTENDANCE: *Virtual attendees in italics.*

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Assunta Daprano (AD) | <input checked="" type="checkbox"/> Alyssa Pizzi (AP) | <input checked="" type="checkbox"/> Noor Dabdoub (ND) |
| <input checked="" type="checkbox"/> Kevin Walsh (KW) | <input checked="" type="checkbox"/> Tony Ableman (TA) | <input type="checkbox"/> Emma Youngs (EY) |
| <input checked="" type="checkbox"/> CJ Medora (CM) | <input type="checkbox"/> Cory Bogas (CB) | <input type="checkbox"/> Lexi Gawelko (AG) |
| <input checked="" type="checkbox"/> Kayla Nelson (KN) | <input checked="" type="checkbox"/> Zach Abbas (ZB) | <input checked="" type="checkbox"/> Kris Melag (KMe) |
| <input type="checkbox"/> Kirsten Kennedy (KK) | <input checked="" type="checkbox"/> Gina Venuto (GV) | <input checked="" type="checkbox"/> Kerianne Chen (KC) |
| <input type="checkbox"/> James Stanton (JS) | <input checked="" type="checkbox"/> Anthony Rizzo (AR) | <input checked="" type="checkbox"/> Elvira Marie Mikhael (EM) |
| <input type="checkbox"/> Katie Wade (KaW) | <input checked="" type="checkbox"/> Marty Williams (MW) | <input checked="" type="checkbox"/> Hannah Booz (HB) |
| <input checked="" type="checkbox"/> Tyler Farley (TF) | <input checked="" type="checkbox"/> Christian Antisell (CA) | |
| <input checked="" type="checkbox"/> Laurel Welch (LW) | <input checked="" type="checkbox"/> Kevin Malley (KM) | |

GUESTS:

AGENDA

- I. Call to Order and Roll Call **(AD)** *Meeting started at 5:35 pm (allowing people to arrive)*
- II. Consent Agenda **(AD)**
 - A. INCLUSIONS:
 - i. 2024-2025 Board Meeting No. 9 Agenda
 - ii. February  MINUTES_021125_Board_Meeting_8_Agenda
 - B. Motion to approve consent agenda items.
 - i. MOTION: KN
 - ii. SECOND: LW
 - iii. DISCUSSION: None
 - iv. RESULT: Passes
- III. Executive Committee **(AD)**
 - A. YMF Election **(AD)** *AD to send out email tonight with a call for executive board nominations. AD let interested parties know to reach out to current executive board members for information on the position, as lots of things happen in the background that might not necessarily be apparent to those not on the executive board. Information regarding other positions will be included as well. You must have served two full terms to be eligible for executive board, and served one full term on the executive board to be eligible to be nominated for President.*
 - B. ASCE Updates **(AD)**
 - i. Section
 - a) Upcoming Events

- (1) March Dinner Meeting (3/13) *Several board members will be in attendance. AD to ask Kevin Brown if all women in attendance will be able to take a group photo. This has been done in the past.*
 - (2) April Dinner Meeting (4/10) *Location is Inn at Swarthmore. This is the annual technical meeting.*
 - (3) Spring Social @ The Lucy (5/15)
 - ii. [Region 2](#)
 - a) Upcoming Events
 - (1) Mid-Atlantic Student Symposium (3/28 & 29) *AD said she plans to head up Friday and if you'd like to join or grab dinner, let her know.*
 - (2) PA State Council Legislative Day (Tent. May 2025) *No date yet.*
 - (3) Region 2 Assembly - University of Delaware (Fall 2025) *Region 2 wants to help the Delaware Section become more active.*
 - iii. Society
 - a) Upcoming Events
 - (1) YMLS in Reston, VA @ ASCE HQ (8/15-8/17) *AD mentioned this is a good event with several board members having gone in the past.*
 - (2) YMLS Alumni Summit (9/19-9/21) - location TBD
 - (3) Annual Convention in Seattle, WA (10/8-10/11)
 - (4) ASCE 2027 in Philly (2/28/27-3/5/27)
 - (a) [Volunteer Sign-Up](#) *AD mentioned the sign up is posted for those interested in volunteering.*
- C. Budget
 - i. FY25 BUDGET **(KN)** *KN asked KM if he received his reimbursement over the weekend, but he did not. AD suggested asking Tim at the Section Dinner on Thursday. KW suggested asking for a check that can be brought by him on Thursday as well.*
 - ii. [Reimbursement Request Cover Letter Template](#) and receipts **(KN)** *KN said one pending pay-out. KN emphasized that a lot of budgets are unused, and this will hurt future chairs and make it more difficult to justify a big budget in the future to the Section.*
- D. Justice, Diversity, Equity, and Inclusion (JEDI) **(JS)**
 - i. Joint Event with Section JEDI (Matt Reese) *AD said that Matt's presentation from the canceled 2024 Annual Convention will be the subject. AD asked if someone is interested to assist in planning due to JS being on high-profile projects and no longer has the bandwidth.*
- IV. Communications Committee **(CM)**
- A. Website Updates **(TF)**
 - i. Continuing to organize the archived photos
 - B. Section Newsletter **(LW)**
 - i. Keep sending event highlights and pictures for the Section Newsletter! *Keep updating the Event Tracking Spreadsheet for LW to send updates to Bob.*
 - C. Social Media Updates **(AP)**
 - i. Need more board member responses for Highlights!
 - ii. Advertise upcoming K-12 events in March & April, Resume event
 - iii. Posting event recaps for K-12, ACCT, and DVASE *AP submitted the Winter Social recap to the YMG IG page. Expecting it to be posted end of this month or early next month.*
 - D. Awards **(KaW)**
 - i. Region 2 Awards *KWa's update was that she is waiting to hear about the awards and will send out a call for nominations once she has heard back from the Region.*
- V. Outreach Committee **(KW)**
- A. Mentor Program Update **(HB)**
 - i. March Newsletter Sent Out
 - ii. Interest Form for Spring Events Sent Out

- iii. Program Graduation to be held April 3rd *Waiting on about half of the program members to respond. HB would like all responses to be received by this Friday, March 14th in order to appropriately plan. HB to send an invite to the exec board as well.*
- B. CivE Club Program Update **(ND/EY)**
 - i. Performing Future City Mock (preparation for next year) *ND said the teacher does not intend to participate in the Future Cities competition next year. AD said that if the teacher does not want to participate in the competition, a discussion should be had.*
 - ii. Field trip to Amtrak Station *EY is working on a field trip to an Amtrak station for the end of April.*
 - iii. Schedule - Tuesdays 3:30-4:30
 - a) Calling for Volunteers! *ND said the schedule is up to date and encouraged the board to volunteer and get co-workers to volunteer.*
 - b) [Schedule](#) *Field trip is scheduled for Tuesday, May 13th.*
 - iv. Looking for company swag items (pens, stickers, etc...) to pass out at CivE Club
 - a) Please reach out to your marketing team for swag we can give it to the students
- C. K-12 Outreach Program Update **(KC/EM)**
 - i. Recap
 - a) Juniata Park Academy (Girls Inc.) (2/24) *KC said it went well but weren't able to connect to the projector. Lesson learned is to have a few printouts or pictures to use to keep students' attention. They did have a smart board, but issues with connection/wiring. This has happened at least once before last year. AD suggested if we have leftover budget to buy a project with remaining K-12 budget/other surplus chair budget. Keep projector for use amongst future K-12 chairs and other YMF events.*
 - b) Perkiomen Valley HS Career Panel (3/6) *KC said they had five volunteers and around sixty students. Feedback was good.*
 - ii. Volunteers Needed!
 - a) Mar 20 @ 2:15 pm - 4:15 pm - Norristown Area HS *KC said presentation and tower activity is planned. AD will be volunteering.*
 - b) April 10 @ 6:30 pm - 8:30 pm - Neshaminy HS STEAM Expo *Currently have 2 volunteers, probably okay but would like extra people if possible to help if its crowded.*
 - iii. In Planning
 - a) Girls Inc - William D Kelley reschedule 3-5pm - Thurs - May 8 or 22?
 - b) Girls Inc. Eureka Camp - July 7-28
 - 2-hr lessons for 8th-9th graders
 - Preference for Mon or Tues (tent 9:30-11:30 am or 12-2 pm) *KC said they want us to host a single-day lesson. Girls Inc said they need more events/volunteers for Monday and Tuesday. KC is thinking second half of July, good opportunity for chair-transition event.*
 - Girard College & Bok building (South Phila) *KC asked about a second summer event, and a few board members said that due to quiet summers, it's a good opportunity to keep members engaged. KC will reach back out to gather dates.*
 - c) Chester County Intermediate Unit
 - Education services for agri workers
 - Interested in summer partnership
- D. College Contact Updates **(AG/KMe)**
 - i. Chapters scheduled for ASCE dinner meetings
 - a) Mar 13 - Widener and Temple *Widener switching to the April dinner meeting. Temple has not gotten back to KMe. KN let Kris know about YMF Google Calendar having current university breaks added. Recommended that future college contact chairs take this on.*
 - b) Apr 10 - Swarthmore and Villanova *KMe intends to attend this in-person.*
 - ii. Student Chapter GBM's *Trying to attend these. Working to help chapters with things like the Mid-Atlantic Region Symposium.*
 - iii. Succession Planning Meeting **(AD/CM)** *List of alternate emails instead of school emails. AD said that in addition to the traditional welcome back event, plan a succession planning meeting with current student chapter leaders.*

VI. Events Committee (**KN**)

A. Past Events

- i. E-Week Social Event w/ DVASE (02/12) (**ZA/GV**) *GV said the event really well with about 38 attendees. Only about 12 no-shows despite bad weather in the morning. DVASE was a good partner and would like to do future events together. Ladder 15 was a good venue and pretty flexible.*
- ii. ACCT Philly Community Service Event (02/22) (**CA/KM**) *KM said the event really well. They started out with a tour of the facility and then went outside to fix the fence that blew over in a recent storm. The area was for dogs that are recovering from illness to run around off-leash, but were unable to do that with the fence beng down. They ran out of time to build an additional structure, but they had time to play with some dogs and have some fun socializing over pizza and filling out a naming sheet for dog and cat names. ACCT brings in 20-30 animals per day and naming these animals is not as easy as it seems. KM shouted out KC for her existing relationship to help get the event together.*

B. Upcoming Events

- i. ASCE/ASHE Joint Resume Workshop (03/18) (**CB/TA**) *KN said KK will be a fourth panelist. Three in-person, one virtual panelist. Only six people registered. AD wants to have 10-15 people to be registered. Keep registration open through the weekend. TA said they are still talking to Sean Pence regarding the budget.*

C. Events to Track

- i. Critical Issues Seminar (Philadelphia 250th) (4/23) (**TA/CB**) *TA said they are reaching back out to potential speakers to provide alternate speakers. AD would like to have speakers solidified by next week for advertisement. Looking for at least three panelists.*
- ii. Election Happy Hour (5/12) (**ZA/GV**) *GV is looking at a few different places such as Yards, Victory, and Brauhaus Schmitz. Brauhaus is the best/preferred location so far because they're the most affordable and they're holding May 12th open for us and a flyer is in the works. Should be able to advertise by beginning of April.*
- iii. I-95 CAP Project (**AR/MW**) *This is tabled but possible alternative project at 30th Street Station. AD to talk to someone in the office Thursday.*
- iv. Kickball Tournament (6/17) (**ZA/GV**) *Rain date of June 18th. ASHE/ITE has reached out to the City for a permit to host this event and make it more formal. GV now tasked to reach out when she returns from her trip. ASHE and ITE are okay with DVASE joining as well. The idea of random teams instead of society-specific teams for better forming teams in case of cancellations, etc. has been suggested, and seems to be the only change to be made to this event from the past. HB suggested reaching out to companies with softball teams to see how they got their permits so they can avoid being kicked off the field. GV to reach out to the board for help.*
 - a) ASCE, ASCE, YPT, MASITE, DVASE
- v. Adopt-a-Highway Clean-Up (**CA/KM**) *CA said poll to recent attendees sent out. Leading response is Saturday, May 3rd. They are looking to lock the date up tomorrow. Food budget to be split as usual. YMF responsible for this event since ASHE responsible for Fall.*

VII. Look Ahead / Other Business (**AD**)

- A. Board Bonding *EY sent out an email. Karaoke is a suggested event. AD asked board members to respond.*

VIII. Open Discussion

- A. *KN reminded the board of ASCE society-level committee applications due March 15th.*
- B. *KC said she will be placing an ASCE swag order tomorrow and if anyone needs anything to reach out.*
- C. *CA asked if there was an interest to start an ASCE Kickball Team. Minimum of ten people necessary to form a team. AD suggested for CA to send an email to the board, and there's enough interest to send out email to general membership, something will be included in a future email blast.*

IX. Officer Reports

- A. Vice President (**KW**) *Logged off at 6:18 pm. Nothing to report.*
- B. Secretary (**CM**) *Nothing.*
- C. Treasurer (**KN**) *Nothing.*

- D. Past President (**KK**) *Not in attendance.*
 - E. JEDI (**JS**) *Not in attendance.*
 - F. Awards (**KaW**) *Not in attendance.*
 - G. Information Technology (**TF**) *Nothing.*
 - H. Public Relations (**LW**) *Nothing.*
 - I. Social Media (**AP**) *Nothing.*
 - J. Professional Development (**TA/CB**) *Nothing.*
 - K. Social Events (**ZA/GV**) *Nothing.*
 - L. Technical Events (**AR/MW**) *Nothing.*
 - M. Community Service (**CA/KM**) *Nothing.*
 - N. Civil Engineering Club (**ND/EY**) *Nothing.*
 - O. College Contact (**AG/KMe**) *Nothing.*
 - P. K-12 Outreach (**KC/EM**) *Nothing.*
 - Q. Student Member Transition (**HB**) *Nothing.*
 - R. Mentors *None in attendance.*
- X. Other American Society of Civil Engineers Updates
- A. Committee on Student Members (**A Daprano**) *AD and KN are busy with Annual Reports*
 - B. Committee on Developing Leaders (**C Medora**)
 - C. *Transportation Policy Committee (C Antisell)*
- XI. Board Meeting Schedule
- A. Next Meeting Date, Time, Location:
 - Tuesday, April 8, 2025 at 5:30 pm
 - TPD*
 - 1617 John F. Kennedy Boulevard*
 - Suite 1230 Will be held on the top floor shared space. AD most likely not in attendance for a client meeting with CSX. KW will oversee the meeting. It is easier to not move the meeting and have KW cover.*
 - Philadelphia, PA 19103*
- XII. Adjourn *Meeting is adjourned at 6:43 pm.*